



## Erasmus<sup>+</sup> Programme

### Inter-institutional agreement 2016-2018

#### Higher Education Student and Staff Mobility

#### →Mobility for learners and staff←

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus<sup>+</sup> programme. This Inter-institutional agreement will come into effect only in the event that both institutions are holders of valid Erasmus Charter for Higher Education (ECHE) for the period mentioned above and they commit to respect the quality requirements of ECHE in all aspects related to the organisation and management of the mobility. If the Erasmus<sup>+</sup> programme sets extra criteria this Agreement will be reviewed.

#### A. Information about higher education institutions

Name of the institution	Erasmus code	Contact details <sup>1</sup> (Name, E-mail, Phone)
<b>KARLSTAD UNIVERSITY</b>	<b>S KARLSTA01</b>	Ms. Carina Eriksson, International Coordinator, agreements, International Office <a href="mailto:Carina.eriksson@kau.se">Carina.eriksson@kau.se</a> +46 54 700 2151 International Coordinator for student exchange, International Office <a href="mailto:exchange@kau.se">exchange@kau.se</a> <b>Address:</b> Karlstad University International Office 651 88 Karlstad Sweden <b>Departmental Coordinator</b> Department of Mathematics and Computer Science: Donald Ross, <a href="mailto:donald.ross@kau.se">donald.ross@kau.se</a> <b>Professor:</b> Simone Fischer, <a href="mailto:simone.fischer@kau.se">simone.fischer@kau.se</a>
<b>UNIVERSITÄT HAMBURG</b> <b>INSTITUTIONAL COORDINATOR</b>	<b>D HAMBURG01</b>	Ms. Nadine Stäcker Department of International Affairs, Mittelweg 177, 20148 Hamburg, Germany Tel.: +49 40 42838-7932 Fax: +49 40 427977-015 <a href="mailto:hochschulkoordinatorin.erasmus@verw.uni-hamburg.de">hochschulkoordinatorin.erasmus@verw.uni-hamburg.de</a>  For questions concerning incoming and outgoing students please refer to the contact person below

<sup>1</sup> Contact details to reach the senior officer in charge of this agreement and of its possible updates.

		<b>DEPARTMENTAL COORDINATOR:</b> <b>Administrative Contact:</b> Prof. Dr. Stefan Wermter Vogt-Kölln-Str. 30, 22527 Hamburg, Germany Secretary: Katja Kösters <a href="mailto:international@informatik.uni-hamburg.de">international@informatik.uni-hamburg.de</a>  <b>Academic Contact</b> Prof. Dr. Tilo Böhmman <a href="mailto:tilo.boehmann@uni-hamburg.de">tilo.boehmann@uni-hamburg.de</a>
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## B. Mobility numbers per academic year

FROM	TO	Subject area ISCED	Subject area name ISCED	Study cycle	Total Number of students/Total number of months	
					SMS <sup>2</sup>	SMT <sup>3</sup>
D HAMBURG01	S KARLSTA01	0611	Informatics, Computer Science	1st, 2nd	2/10	0/0
S KARLSTA01	D HAMBURG01	0611	Informatics, Computer Science	1st, 2nd	2/10	0/0

\*2 students for a total of 10 months (5 months each) – 1 student per semester requested.

SFROM	TO	Subject area ISCED	Subject area name ISCED	Total Number of staff mobility/Total number of days	
				STA <sup>4</sup>	STT <sup>5</sup>
D HAMBURG01	S KARLSTA01	0611	Informatics, Computer Science	1/10	0/0
S KARLSTA01	D HAMBURG01	0611	Informatics, Computer Science	1/10	0/0

## C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

<sup>2</sup> Student Mobility for Studies

<sup>3</sup> Student Mobility for Traineeship

<sup>4</sup> Staff Mobility for Teaching

<sup>5</sup> Staff Mobility for Training



Receiving institution	Optional Subject area ISCED	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies	Staff Mobility for Teaching
D HAMBURG01	All	German	English	B1	B2
S KARLSTA01	All	English	Swedish (TISUS-test)	IELTS 6,5 (no band lower than 5,5) /TOEFL IBT 90	IELTS 6,5 (no band lower than 5,5)

## D. Additional requirements

### *Additional requirements for Universität Hamburg*

The sending university will screen and select candidates for exchange studies in accordance with its applicable rules and regulations. The receiving institution will accept the candidates selected by the sending institution if mutually acceptable academic and/or professional qualifications and standards are met. However, the receiving university has the right to make the final decision on the admission of candidates nominated for exchange. Admission to a specific course is subject to the exchange student being satisfactorily qualified for the chosen area of study and/or course level, and availability.

The Universität Hamburg welcomes students and staff with disabilities and has the infrastructure to support people with disabilities. Please contact the Institutional Coordinator to obtain further information concerning the support available in your respective institute or school. You will find information on the support available at <http://www.uni-hamburg.de/studieren-mit-behinderung.html>

**Additional requirements for Karlstad University** The admissions requirements for exchange students are set out at: <https://www.kau.se/en/education/explore-student-life/application-admission/how-apply>

Students with additional needs are supported at Karlstad University: <https://www.kau.se/en/node/242>

## E. Calendar

1. Student nomination/application deadlines:

Receiving institution	Autumn term <sup>6</sup> [month]	Spring term <sup>7</sup> [month]
D HAMBURG01	15 <sup>th</sup> May	15 <sup>th</sup> November
S KARLSTA01	(nomination) April 1 <sup>st</sup> Master programmes February 1 <sup>st</sup>	(nomination) October 1 <sup>st</sup>

2. The receiving institutions will send their decisions within 6-8 weeks after deadline.

<sup>6</sup> To be adapted in case of a trimester system.

<sup>7</sup> To be adapted in case of a trimester system.

3. A Transcript of Records will be issued by the receiving institution no later than 12 weeks after the assessment period has finished at the receiving HEI.
4. Termination of this Agreement or Changes in the data set above can be amended annually, if communicated before November 15<sup>th</sup>. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

## F. Information

D HAMBURG01		S KARLSTA01
WWW for Incoming Students	<a href="http://www.uni-hamburg.de/">http://www.uni-hamburg.de/</a>	<a href="http://www.kau.se/en/">http://www.kau.se/en/</a>
WWW Course Catalogue	Course catalogue: <a href="https://www.stine.uni-hamburg.de/">https://www.stine.uni-hamburg.de/</a>	<a href="http://www.kau.se/en/education">http://www.kau.se/en/education</a>
Housing <sup>8</sup>	<a href="http://www.uni-hamburg.de/ersteschritte">www.uni-hamburg.de/ersteschritte</a>	<a href="https://www.kau.se/en/education/explore-student-life/practical-information/accommodation">https://www.kau.se/en/education/explore-student-life/practical-information/accommodation</a>
Contact details		<a href="mailto:exchange@kau.se">exchange@kau.se</a> +46 54 700 1033
WWW Visa Information <sup>9</sup>	<a href="https://www.uni-hamburg.de/internationales/download/studieren-an-der-uhh/einreisevisum.pdf">https://www.uni-hamburg.de/internationales/download/studieren-an-der-uhh/einreisevisum.pdf</a>	<a href="https://www.kau.se/en/education/explore-student-life/practical-information/health-and-insurance">https://www.kau.se/en/education/explore-student-life/practical-information/health-and-insurance</a>
Contact details		<a href="mailto:exchange@kau.se">exchange@kau.se</a> +46 54 700 1033
WWW Insurance Information <sup>10</sup>	<a href="http://www.uni-hamburg.de/ersteschritte">www.uni-hamburg.de/ersteschritte</a>	<a href="https://www.kau.se/en/education/explore-student-life/practical-information/health-and-insurance">https://www.kau.se/en/education/explore-student-life/practical-information/health-and-insurance</a>
Contact details		<a href="mailto:exchange@kau.se">exchange@kau.se</a> +46 54 700 1033
ECTS Users' Guide <sup>11</sup>	<b>Universität Hamburg (D Hamburg01):</b> Universität Hamburg does not fully comply with the ECTS grading system. The grading scheme usually comprises five levels (with numerical equivalents; intermediate	<a href="https://www.kau.se/en/education/explore-student-life/application-admission/recognition-procedures/ects-system">https://www.kau.se/en/education/explore-student-life/application-admission/recognition-procedures/ects-system</a>  Credits and Workload: <a href="https://www.kau.se/en/education/explore-student-life/swedish-academic-">https://www.kau.se/en/education/explore-student-life/swedish-academic-</a>

<sup>8</sup> The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the ECHE.

<sup>9</sup> The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the ECHE.

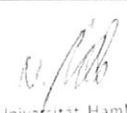

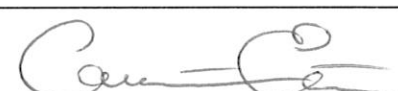
<sup>10</sup> The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the ECHE. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided.

<sup>11</sup> Receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.



	<p>grades may be given):</p> <p>"<b>Sehr Gut</b>" (1) = Very Good;  <b>"Gut"</b> (2) = Good;  <b>"Befriedigend"</b> (3) = Satisfactory;  <b>"Ausreichend"</b> (4) = Sufficient;  <b>"Nicht ausreichend"</b> (5) = Non-Sufficient/Fail.</p> <p>The minimum passing grade is "<b>Ausreichend</b>" (4). Verbal designations of grades may vary in some cases and for doctoral degrees.</p>	<p><a href="#">system/credits-and-workload</a></p> <p>Grading system:  <a href="https://www.kau.se/en/education/explore-student-life/swedish-academic-system/grading-system">https://www.kau.se/en/education/explore-student-life/swedish-academic-system/grading-system</a></p>
WWW Students and Staff with Disabilities	<p><a href="http://www.uni-hamburg.de/studieren-mit-behinderung.html">http://www.uni-hamburg.de/studieren-mit-behinderung.html</a></p>	<p><a href="http://www.kau.se/en/ects-information-package/general-information-for-students/students-special-needs">http://www.kau.se/en/ects-information-package/general-information-for-students/students-special-needs</a></p> <p><a href="https://www.kau.se/en/node/242">https://www.kau.se/en/node/242</a></p>
Contact details		<p><a href="mailto:Birgitta.lindell@kau.se">Birgitta.lindell@kau.se</a></p> <p>+46 54 7001050</p>

#### G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution	Name function	Date	Signature <sup>12</sup>
<b>D HAMBURG01</b>	<b>Ms. Nadine Stäcker</b>  Erasmus Institutional Coordinator	29.06.2016	  Universität Hamburg <small>DER FÖRSCHEUNG UND DER LEHRE UND DER BILDUNG</small> Abteilung 5: Internationales <small>Postfach 55, Internationales            Hochschulkooperationen            Mittelweg 177 • 20148 Hamburg</small>
<b>S KARLSTA01</b>	<b>Carina Eriksson</b> , Institutional Coordinator, Karlstad University	25th Aug 2016	



**KARLSTAD UNIVERSITY**  
 International Office  
 SE-651 88 KARLSTAD  
 Sweden

<sup>12</sup> Scanned signatures are accepted